



A MOBILE DAY SPA

HOSTING a SPA PARTY

The S.P.A. Bar is perfect for corporate events, outings or award banquets. It is also perfect for your large private get-togethers for parties of 20 or more.

If you want a unique idea for rewarding your hard working employees or impressing that important client, our S.P.A. Bar is a great way for you to deliver a first-class atmosphere that will serve you well in portraying you or your company in an impressive fashion.

Your S.P.A. guests will stroll from station to station in 15-minute intervals between:

STEP 1: Have everyone choose the spa services of choice (below is S.P.A. spa menu and pricing) **ONLY RULES:**

- minimum 20 people
- at least 3 people must do the same spa service
- a minimum of \$500 per event (little spa diva \$300) *some exceptions apply*
- the "spa bar" is only for large groups of 20+ (*some exceptions may apply*)
- "spa bar" **CANNOT** be associated with private parties

STEP 2: email back the "sign up sheet & the driving directions" to your spa coordinator and she will organize your party... it is that simple (relax@spapartiesatlanta.com).

STEP 3: Review S.P.A. etiquette and payment (20% down to confirm you date and the remainder is due the day before your party)

The Spa Bar (parties of 20 or more) 20 min

20 min Massage (massage table)	\$25 pp
20 min Massage (massage chair)	\$20 pp
20 min Facial (cleanse, tone, moisturize)	\$30 pp
20 min Reflexology	\$20 pp
20 min Hand Scrub	\$20 pp

The Spa Bar (parties of 20 or more) 15min

15 min Massage (massage table)	\$20 pp
15min Massage (massage chair)	\$15 pp
15 min Facial (cleanse, tone, moisturize)	\$25 pp
15 min Reflexology	\$15 pp
15 min Hand Scrub	\$15 pp

The Spa Bar (parties of 20 or more) 10min

10min Massage (massage chair)	\$10 pp
15 min Facial (cleanse, tone, moisturize)	\$25 pp
10 min Reflexology	\$10 pp
10 min Hand Scrub	\$10 pp

Note: 10min does not allow enough time for a foot treatment

SPA ETIQUETTE (step 3)

Reservations

1 week is preferred, however 3 days is fine

Payment Policy

For SPA PARTIES, there is a 20% deposit due to hold your date. The remainder of the balance is due the day before your event. We accept MasterCard, Visa, American Express, Discover and Check Cards. S.P.A. does not accept cash, but our spa technicians may accept a cash gratuity (tip).

Cancellation Policy

Cancellations for spa parties must be made ASAP. **All deposits and payments are non-refundable**, however your deposit(s) can be used for another S.P.A. event within 6 months from the cancellation date.

Travel

Travel is Complimentary. If you are 20 miles from our Vinings spa/office, charges may apply for EACH spa professional who is present.

Gratuities

If you are pleased with the services you have received, it is customary to give a 15% to 20% gratuity to your Spa Technician.

General Information

Please inform the spa coordinator of any pregnancies

Any event that begins 30 minutes or more late from the original appointment start time will result in a charge of \$25 per 30 minutes late. The primary spa guests credit card will be billed.

Please have your spa area (home) clutter free to assist with creating your relaxing S.P.A. environment

DISCLAIMER: Damage (soiled, tear, etc) and/or loss (robe, belt) to any spa robe(s) will result in a charge of \$50 per garment; The charge will be billed to the primary spa guests credit card.

General Information

All treatments are performed on a massage table. The Spa Technician's will arrive at least 30 minutes prior to your appointment to set up. At that time please inform your technician of anything that was not mentioned at the time the reservation was made. Our spa technicians are equipped with a massage table, towels, linen, candles, music and water falls. We need nothing from you but the open spa and running water.

Open Daily (except major holidays)

9am – 9pm Mon-Sat

2pm – 9pm Sun

Spa Office

10am – 7pm Mon-Sat

**Prices subject to change without notice.

Spa Parties Atlanta looks forward to pampering you and your girlfriends.

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

Preparing Your Home/Office/Hotel for a Spa Party

- * Decide if you'd like your party quiet and intimate or something more social.

- * Think about where you'd like to have the treatments done (indoors, outdoors, balcony, and/or roof).

- * Facials and Nail Services need to be located by a kitchen or bathroom (need running water).

- * Patios, decks, family rooms and rec rooms are the most common at a residence. Other places include the office or a hotel... How about pool side

- * Make sure there is enough room for a massage table.

- * Plan what you are comfortable wearing and make sure to inform guests what to bring (robe, slippers, etc).

- * Remove all valuables (jewelry, money, credit cards, etc) laying around and put in a safe and non visible location.

**Don't worry about the following,
your Spa Technician will bring it all:**

- * Massage Table
- * Relaxing spa music
- * Aromatic Feng-Shui candles
- * Water Fountains
- * S.P.A. Robes (parties 10 or less) **NEW!**
- * Skin care products for facials (Avon *Anew* Facial Products)
- * Massage Lotion/Oil
- * Aromatherapy oils
- * Towels & crisp linen

GUEST LIST (step 4)

Please fill out the following information and email it back to us (simply copy paste to a word document and email it over relax@spapartiesatlanta.com)



[Click here for a description of services](#)

S.P.A. will coordinate the treatments and the times.

EXAMPLE:

GUEST NAME: nicole miller

TREATMENT(S) DESIRED: revitalize

EMAIL: (if S.P.A. has questions): nicole.miller@hotmail.com

PHONE: 404.555.1212

TOTAL COST (according to price sheet, do not include gratitude or deposit amount) \$: 190

NOTES: birthday girl or needs services first

Add passion to your party yes X no___

Remember: there must be 3 of the same spa services ... not packages

Add passion to your party yes ___ no___

HOSTESS NAME:

TREATMENT(S) DESIRED:

EMAIL:

PHONE:

TOTAL COST (according to price sheet, do not deposit amount) \$:

NOTES:

GUEST NAME:

TREATMENT(S) DESIRED:

EMAIL:

PHONE:

TOTAL COST (according to price sheet, do not include deposit amount) \$:

NOTES:

GUEST NAME:

TREATMENT(S) DESIRED:

EMAIL:

PHONE:

TOTAL COST (according to price sheet, do not include deposit amount) \$:
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TREATMENT(S) DESIRED:
EMAIL:
PHONE:
TOTAL COST (according to price sheet, do not include deposit amount) \$:
NOTES:



Directions to your S.P.A. event

Please DO NOT give us map quest

Start from downtown Atlanta

Best number for us to call to let you know we are on the way _____

Please include landmarks in your directions.

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