

# Party Confirmation & Deposit Form



Please print this form and email it to [info@javavino.com](mailto:info@javavino.com) or submit to a JavaVino staff member to be filed with your party details.

**Name of Party Host:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_

**Alt Contact Phone #:** \_\_\_\_\_

**Party Date:** \_\_\_\_\_

**Party Time:** \_\_\_\_\_

**Event Type:** \_\_\_\_\_

**Expected Attendance:** \_\_\_\_\_

**Interested in Cash Bar:**       Yes       No

**Party Space:**

- Wine Lounge (Upstairs party space, max 50 in attendance)
- Wine Cellar (Downstairs party space, max 20 in attendance)
- JavaVino Entirely (max 150 in attendance)

**How did you hear about JavaVino?**

- Word of mouth       Friend
- Attended a Party       Internet/Website Magazine
- Other- Please Specify:

**IMPORTANT:** A **\$25.00 non-refundable-deposit** in form of a check or credit card payment is required to secure the day and the time you've requested. Please submit this form with your deposit. The remaining balance is due at the end of the party.

- I understand that 8% sales tax will be applied to party total.
- I understand that 20% gratuity will be applied to party total.
- I understand and agree to the conditions stated in this document.

**Payment Type:**

- I have submitted a check with this form, make checks payable to JavaVino.
- I am paying with a credit card (American Express, Visa or MasterCard).

**Credit Card #:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Signature - if hand submitted**  
**Type name - if electronically submitted**

**Date**